

**LAND SURVEYORS SECTION
EXAMINING BOARD OF ARCHITECTS, LANDSCAPE ARCHITECTS,
PROFESSIONAL GEOLOGISTS, PROFESSIONAL ENGINEERS, DESIGNERS AND
LAND SURVEYORS
MINUTES
MADISON, WISCONSIN
JULY 29, 1999**

PRESENT: Harold Kolb, John Margitan, James Rusch, and Robert Hoskins

STAFF PRESENT: Alfred Hall, Jr., Jan Neitzel, Jan Bobholz, and Romey Carta

GUESTS PRESENT: Rick Staff-Wisconsin Realtors Association
Francis Thousand- Wisconsin Society of Land Surveyors

CALL TO ORDER

The meeting was called to order at 9:47 a. m. by John Margitan, Chair. A quorum of four members was present.

AGENDA

Alfred Hall stated that two agenda changes were needed: 1.) The Public Hearing noticed for July 29, 1999, in the Administrative Rules section, needed to be stricken. 2.) Assigning board members to the screening panel needed to be added in the New Business section.

MOTION: Robert Hoskins moved, seconded by Jim Rusch, to adopt the agenda as amended. Motion carried unanimously.

MINUTES (APRIL 15, 1999)

MOTION: Jim Rusch moved, seconded by Harold Kolb, to approve the minutes as printed. Motion carried unanimously.

ADMINISTRATIVE REPORT

Secretary Marlene Cummings

- Board Member Workshop Report

Alfred Hall reported for Secretary Cummings that the Board Member Workshop was favorably attended and that Secretary Cummings appreciated the support and the participation of the section members.

- Budget Update

Nothing to report.

Alfred Hall, Bureau Director

- Land Surveyor Section Roster (June, 1999)

Alfred Hall noted a change in his E-mail address in the June 1999, roster.

- Applications Approved by Delegation

None.

- To Pass Folder

Information was circulated in the To Pass Folder and duly noted.

LEGISLATIVE UPDATE

Nothing to report.

ADMINISTRATIVE RULES

Discussion of Revising sec. A-E 6.05(3), Wis. Adm. Code, to Comply with Educational Requirements as Identified in sec. 443.06(2), Stats. Update

The Section received a copy of the August 3, 1998, memo from Wayne Austin relating to A-E 6.05 (3) draft amendments.

Alfred Hall advised that the draft amendments to A-E 6.05 (3) may be ready for the November 11, 1999, meeting.

SECTION MEMBER ACTIVITY

The Section discussed selection of a delegate to attend the National Council of Examiners for Engineering and Surveying August 1999, meeting to be held in Buffalo, New York.

MOTION: Harold Kolb moved, seconded by Robert Hoskins, to nominate Jim Rusch as the Section's delegate to attend the National Land Surveyors meeting. Motion carried unanimously.

NCEES

Central Zone Meeting April 4-7, 1999, Iowa- Report

Alfred Hall reported that Harvey Shebesta of the Professional Engineering Section, attended the Central Zone Meeting held April 4-7, 1999, and the minutes from that meeting will be in the November 11, 1999, agenda packet.

PRACTICE ISSUES

Final Draft of Department of Transportation (DOT) Proposed Rules

- Approval of Preliminary and Final Plats Conditioned Upon Compliance With DOT Rules re: Safety of Entrance Upon and Departure from the Abutting State Trunk Highways or Connecting Highways and for the Preservation of the Public Interest and Investment in Such Highways.

The Section received a copy of the “Land Divisions and the State Highway System” brochure. Noted.

DOT Administrative Rule Update

The Section received a copy of the August 4, 1999, public hearing notice. Noted.

Frank Thousand, Wisconsin Society of Land Surveyors, discussed the proposed changes to chapter A-E 6.03.

The Section will discuss adding to A-E 6.03-2f, relating to transportation project plats prepared in accordance with the Wisconsin statutes, at the next Joint Board Rules meeting November 11, 1999.

The Section will discuss nominations for NCEES Emeritus status at the November 11, 1999, meeting.

The Section will discuss the change in the definition of “survey” at the November 11, 1999, meeting.

Discussion of 1999 Vacant Land Offer Map Contingency.

Rick Staff, Vice President for Legal Affairs of the Wisconsin Realtors Association, discussed the proposed changes in lines 293 through 300 of the Vacant Land Offer to Purchase form.

Harold Kolb recommended that “encroachment on adjoining property” be added to line 296 of the Vacant Land Offer to Purchase form. Rick Staff will make a change in line 296 to include “adjoining property”.

The Section will supply Rick Staff with a list of information that a land purchaser could request from a land surveyor.

DIVISION OF ENFORCEMENT

Nothing to report.

EXAMINATION ISSUES

Darwin Tichenor asked the professional Section members to review several questions in the land surveyor's exam. The Section members will advise Mr. Tichenor of any necessary changes to the exam questions. John Margitan declined reviewing the exam questions due to a possible conflict of interest.

The Section will discuss the pros and cons related to the use of computers for the land surveyor exam.

MISCELLANEOUS CORRESPONDENCE/INFORMATION

The Section received a copy of the July 27, 1999, resignation letter from Melvyn Hoffman and the Section recognized the efforts of Mr. Hoffman.

The Regulatory Digest is en route to the staff for proofing.

John Margitan will give an orientation to the application review process to the Section at the November 11, 1999, meeting.

NEW BUSINESS

The Section discussed the necessity of editing the Land Surveyor Brochure.

MOTION: Harold Kolb moved, seconded by Robert Hoskins, to delegate Jim Rusch as editor of the Land Surveyor Brochure. Motion carried unanimously.

A teleconference will be held September 1, 1999, at 8:00 a.m., for final review and possible approval of the Land Surveyor Brochure.

Robert Hoskins was appointed to be a member of the screening panel.

RECESS TO CLOSED SESSION

MOTION: Jim Rusch moved, seconded by Harold Kolb, to convene the meeting in closed session pursuant to Sections 19.85(1)(a), (b), and (f), Wis. Stats.: to consider the licensing or discipline of a person licensed by this Section or the investigation of charges against such a person. Specifically, to discuss the issue of case status reports, case closings, deliberations on stipulations that may be signed after printing of agenda, pending applications, examination issues, and disciplinary proceedings. Motion carried by a roll call vote: Harold Kolb-yes; Robert Hoskins-yes; James Rusch-yes; and John Margitan-yes.

Open Session recessed at 11:23 a.m.

The Section received a copy of the July 21, 1999, case status report.

The Section reviewed pending applications.

RECONVENE IN OPEN SESSION

MOTION: Harold Kolb moved, seconded by Jim Rusch, to reconvene in Open Session at 12:40 p.m. Motion carried unanimously.

VOTING ON ITEMS CONSIDERED OR DELIBERATED UPON IN CLOSED SESSION

APPLICATION REVIEW

MOTION: Jim Rusch moved, seconded by Harold Kolb, to approve the following applications reviewed by the Section on July 29, 1999. Motion carried unanimously.

FOR REGISTRATION AS A LAND SURVEYOR

By Written Examination--Approved-7

Jacob, David H.
Kober, Michael L.
Lannan, Robert J.
McClone, Michael T.

Sandsnes, Eric W.
Schleif, Michael J.
Thomas, Donald J.

Glen R. Schaefer

MOTION: Jim Rusch moved, seconded by Harold Kolb, to issue an intent to deny for the application of Glen R. Schaefer. Motion carried unanimously.

Scott J. Henkel

MOTION: Jim Rusch moved, seconded by Harold Kolb, to issue an intent to deny for the application of Scott J. Henkel, with a request that Mr. Henkel appear before the Section. Robert Hoskins voted no. Motion carried unanimously.

ADJOURNMENT

MOTION: Harold Kolb moved, seconded by Jim Rusch, to adjourn the meeting at 12:47 p.m. Motion carried unanimously.

Next Meeting of the Land Surveyors Section will be November 11, 1999.